



SAT Prep Policy Sheet

Parent-facing guide for SAT Prep packages, scheduling, practice expectations, score goals, and payments

Quick Policy Snapshot

Policy Area	Core Rule
Payment Before Start	SAT Prep sessions or program spots are reserved once payment is received.
Test Date Planning	Families should share test dates, current scores, target scores, and major concerns early.
No Score Guarantee	SAT Prep supports preparation and readiness, but does not guarantee a specific score or outcome.
Practice Matters	Progress depends on attendance, participation, practice habits, and time before the test date
Recurring Time Slots	Recurring SAT Prep times are reserved for students who attend consistently
TutorBird Payments	Invoices, payments, receipts, balances, and package records are tracked through TutorBird when possible.

1 Program Overview

Mindblown Tutoring's SAT Prep program provides structured support for students preparing for the SAT. SAT Prep may focus on SAT Math, SAT Reading and Writing, test-taking strategies, pacing, content review, practice questions, and targeted skill-building based on the student's needs.

SAT Prep may be offered through 1-on-1 tutoring, small group prep, or a specialized SAT package depending on availability, student goals, and program fit.

SAT Prep is designed to help students improve preparation, confidence, strategy, and academic readiness. It does not guarantee a specific score increase, test result, scholarship outcome, college admission result, or testing placement.

2 Payment & Packages

Payment for SAT Prep is due before sessions begin. Depending on the student's needs and schedule, SAT Prep may be billed as an individual session, tutoring package, or structured test-prep program.

SAT Prep packages must be paid in full before the first session in the package. A student's scheduled time or program spot is not considered reserved until payment has been received.

Package pricing, session length, number of sessions, and program focus will be communicated before payment is collected. Any special pricing, courtesy rates, discounts, or adjusted package terms must be approved by Mindblown Tutoring and recorded in TutorBird.

Payments are processed through TutorBird when available so invoices, receipts, balances, and session records can be tracked accurately.

3 Test Date Planning

Families are encouraged to share the student's SAT test date, target score, current score if available, and main areas of concern before or near the start of SAT Prep.

SAT Prep works best when there is enough time before the test date for review, practice, correction, and strategy development. Last-minute prep may still be helpful, but limited time before a test may affect how much can realistically be covered.

Mindblown Tutoring may recommend a specific session schedule, package length, practice plan, or focus area based on the student's test date and goals.

If a student's test date changes, families should notify Mindblown Tutoring as soon as possible so the prep plan can be adjusted when possible.

4 Scheduling & Session Use

SAT Prep sessions are scheduled by appointment or through the agreed program schedule based on student needs, tutor availability, and family availability.

Scheduled session times are reserved specifically for the student or SAT Prep group. Families are encouraged to schedule sessions in advance to secure preferred times, especially when preparing close to a test date.

If a student is using an SAT Prep package, each completed session will count toward the package total. Families may be reminded when a package is close to completion so they can renew before additional sessions are scheduled.

Additional sessions beyond the original package are not guaranteed and depend on availability.

5 Cancellation & Rescheduling Policy

Families are encouraged to notify Mindblown Tutoring as early as possible if a scheduled SAT Prep session needs to be canceled or rescheduled.

Because SAT Prep sessions reserve a specific time and may be connected to an upcoming test date, cancellations and rescheduling requests are subject to availability. Mindblown Tutoring will make reasonable efforts to reschedule when possible, but preferred times are not guaranteed.

Recurring SAT Prep times are reserved for students who attend consistently. Repeated cancellations, frequent rescheduling, or inconsistent attendance may result in the student's recurring time slot being released and offered to another family.

Sessions canceled with very short notice may still count toward the student's package or may be marked as billable at Mindblown Tutoring's discretion.

6 No-Show & Late Arrival Policy

A no-show occurs when a student does not attend a scheduled SAT Prep session and the family does not provide notice before the session time.

No-shows may count toward the student's package or may be marked as billable at Mindblown Tutoring's discretion. Repeated no-shows may affect the student's ability to keep a recurring time slot.

If a student arrives late, the session will still end at the originally scheduled time. Late arrivals do not automatically extend the session, shift the session time, or reduce the session cost.

For example, if a session is scheduled from 7:00-8:00 pm and the student arrives at 7:30 pm, the session is still scheduled to end at 8:00 pm.

Extensions may only be offered when approved by Mindblown Tutoring and when the schedule allows. Extensions are not guaranteed and should not be expected as a regular solution for late arrivals.

Families are encouraged to communicate as early as possible if a student is running late or unable to attend.

7 Practice Work & Student Preparedness

SAT Prep progress depends on consistent attendance, student participation, practice, and review outside of tutoring when recommended.

Students may be asked to complete practice questions, review missed problems, take timed sections, complete homework, or bring SAT-related materials to sessions. Completing assigned practice work helps tutoring sessions stay focused and productive.

Students are expected to arrive prepared and ready to participate. This may include bringing a calculator, notebook, practice test results, login information, score reports, school resources, or any materials needed for the session.

Mindblown Tutoring will make reasonable efforts to support the student's SAT goals, but progress depends on the student's effort, consistency, practice habits, and the amount of time available before the test date.

8 Score Goals & Results

Mindblown Tutoring may help students set score goals, identify target areas, and build a preparation plan based on the student's starting point and timeline.

While SAT Prep is designed to support score improvement and test readiness, Mindblown Tutoring does not guarantee a specific score increase, final score, scholarship result, college admission result, or testing outcome.

Actual results may vary depending on the student's starting level, attendance, practice outside of tutoring, test date timeline, effort, test-day performance, and other factors outside of Mindblown Tutoring's control.

9 Online & In-Person Session Expectations

SAT Prep may be offered in person or online depending on the student's needs, tutor availability, and program arrangement.

For online sessions, students are expected to join on time, have any needed materials ready, and be in a quiet environment where they can participate. Technical issues should be communicated as soon as possible. If a student is unable to join due to a preventable or last-minute issue, the session may still count toward the package at Mindblown Tutoring's discretion.

For in-person sessions, students are expected to arrive on time and be picked up promptly at the end of the scheduled session. Late arrivals do not automatically extend the session time.

Families are responsible for making sure students have any required materials, login information, calculators, notebooks, score reports, practice tests, or online resources needed for the session.

10 Program Changes & Scope of Support

SAT Prep is based on the student's agreed program plan, section focus, test date, and academic goals. If a family would like to change the tutoring focus, add another subject, adjust the test-prep plan, or move from SAT Prep into general academic tutoring, they should notify Mindblown Tutoring in advance.

Program changes may require a different session structure, package, price, tutor availability, or schedule. Changes are not guaranteed and must be approved by Mindblown Tutoring before being added to the tutoring plan.

SAT Prep packages and scheduled sessions are assigned to the individual student listed at the time of enrollment. Sessions may not be transferred, shared, or split between siblings, relatives, or other students.

Families interested in tutoring for an additional child may request a separate tutoring plan. Sibling discounts may be available when multiple students from the same family are enrolled.

11 Refunds, Credits & Unused Sessions

Payments for SAT Prep sessions or packages reserve tutoring time, preparation, and scheduling availability. Payments are not automatically refundable once a session or package period has begun.

Unused sessions do not automatically convert into refunds, credits, or future services beyond the agreed package period.

Courtesy credits, extensions, or adjustments may be considered only when approved by Mindblown Tutoring and must be recorded in TutorBird.

If a family chooses to stop SAT Prep before using all sessions in a package, remaining sessions are not automatically refunded or transferred.

12 Payment Methods & Invoices

Invoices are sent through TutorBird and may be paid online through the invoice link. Online payments are processed securely through the payment options available in TutorBird.

Payment is due before the first scheduled session of a package or before an individual session begins. A student's session time or SAT Prep program spot is not considered reserved until payment has been received.

Families are encouraged to use the online payment option provided through TutorBird so payments, receipts, balances, and package records can be tracked accurately.

If a payment is made outside of TutorBird through another approved payment method, Mindblown Tutoring will manually record the payment in TutorBird once received.

13 Policy Updates & Program Eligibility

Mindblown Tutoring may update SAT Prep policies, pricing, package options, scheduling procedures, payment expectations, or program guidelines when needed to better support students, families, and business operations.

Families will be notified of major changes when applicable. Updated policies may apply to future sessions, package renewals, new enrollments, or continued participation in the program.

Mindblown Tutoring may recommend a different tutoring format, schedule, package, or program if a student's needs change or if the current SAT Prep arrangement is no longer the best fit.

Continued enrollment is subject to availability, payment status, attendance consistency, student participation, and program fit.

14 Acknowledgment & Agreement

By enrolling in SAT Prep, families acknowledge that they have reviewed and understand the SAT Prep policies, including payment expectations, package terms, scheduling rules, cancellation policies, late arrival/no-show expectations, practice expectations, score goal limitations, and package use guidelines.

Enrollment, payment, and continued participation in SAT Prep indicate agreement with these policies.

Mindblown Tutoring may update policies when needed to better support students, families, scheduling, billing, and program operations. Families will be notified of major policy changes when applicable.